

**Pastoral Council Meeting Minutes
St. John's Cathedral Parish
May 3, 2017**

Pastoral Council

Kerry Ellen Elliott, Chair

Justin Malsam, Vice Chair

Brad Jahn, Secretary

Miguel Duarte

Gigi Ferreira

Alfonso Leon

Matt McGarry

Angela Moran

Adam Pereira

Gordon Pirrong

Jake Timmons

Daniela Ysursa

Members Absent

Miguel Duarte

Gigi Ferreira

Alfonso Leon

Matt McGarry

Angela Moran

Adam Pereira

Jake Timmons

Daniela Ysursa

Rector

Fr. Jerry Funke

Staff

Oralia Lorenzana

Dea. Tom Dominick

Kurt Orzeck

Guests

Terry Caminiti

Paula Coulter

1. **Call to Order by Chair:** 6:30 PM
2. **Opening Prayer/Spiritual Message:** Kerry Ellen Elliott
3. **Approval of 2/2/17 Minutes:** Gordon Pirrong moved to approve the minutes and Kerry Ellen Elliott seconded: Motion was carried unanimously.
4. **Stewardship Council Members Attending:** Terry Caminiti and Paula Coulter
5. **Welcoming Sub-committee:**

Training is underway for twelve volunteers. Additional volunteers needed, contact Justin Weis. Committee works to contact new parish registrants, set up a meeting, and determine interest in Parish ministries. Information gathered submitted to Parish office

 - a. Registration Form: Updated registration form now simplified with fewer pages. Approximately five to seven new registrants per month. (See attachment 1: February 2, 2017 Pastoral Council Minutes). On-line registration was discussed.
 - b. Welcoming Letter: Draft letter (See attachment 2: February 2, 2017 Pastoral Council Minutes) revised to include Mass schedule, and how to subscribe to the email Parish bulletin.
 - c. Usher Welcoming: Greeting parishioners, identifying new people and information on how to volunteer to be an usher.
 - d. Information Table in the Vestibule: Provide a full-color worship aid for parishioners and calendar of events. Terry Caminiti reported that the worship aids are being torn in half and written on during Mass. She suggested the aids be laminated and placed in the vestibule on the information table rather than in the pews. Also, provide calendar of events.

- e. Mass Welcome: Welcome is currently part of the announcements prior to Mass. Priests inform parishioners about news and events, and invite laity to coffee and pastries in the Parish Hall at the conclusion of Mass.
 - f. Safe Child Care: Matt will report on providing a safe childcare area at next meeting.
6. **Coffee Hour Sub-committee:**
- a. Plans to obtain new coffee makers to improve quality. Summer set-up of outdoor tables in the Hays Street Plaza area.
 - b. Challenge: to acquire and schedule volunteers to host the coffee hour on a consistent and continuing basis.
 - c. Kerry Ellen reported that a third party coffee vending truck is not a summer option.
 - d. Kerry Ellen offered to coordinate a scheduling calendar for the summer months.
7. **Family Adoration:** - Adam Pereira Adam proposed to increase family and personal adoration by creating a reservation system for the Adoration Chapel. Goal is to encourage private adoration once per month for an hour perhaps to coordinate with our Priest's regular adoration. Held over to next meeting.
8. **Pastoral Council Nominations:** Pastoral Council Chair Kerry Ellen notified the Council of one official vacancy for the next term and encouraged members to submit nominations to Father Jerry. Kerry Ellen has met with three candidates.
9. **Summer Break:** The Pastoral Council will take its normal summer break and not meet during June, July and August. The next meeting will be September 6, 2017. Any Council summer business will be conducted via email. In late August the Council will hold a social to thank retiring members and meet new members. Date to be announced.
10. **Rector's Report:** Father Jerry
- a. Staff:
 - i. Former St. Joseph's School Principal, Dr. Sarah Quilici has accepted the position of Diocese Superintendent of Schools.
 - ii. Selection Committee is currently searching for a new Principal for St. Joseph's with deadline of June 1 2017.
 - iii. Gina Burns has resigned her positions as Director of Communications, Adult Ed. and RCIA Coordinator effective April 30, 2017.
 - iv. Justin Weis takes over full-time Junior and High School Religious Ed, Adult Ed., and RCIA.
 - v. Kurt Orzeck hired part-time as Communications Director with responsibilities for evangelization, social media and marketing.
 - b. Idaho Catholic Appeal Update:
 - i. 2017 Appeal-April 28, 2017
 - 1. St John's Goal \$173,318.00
 - 2. 383 families have participated
 - 3. \$201,946.00 pledged, 116.5% of goal
 - 4. \$166,980.00 paid up to date
 - a. 96.3% of goal
 - b. 82.7% of pledges
 - 5. Share starts at 110% of goal: \$190,649.00
 - 6. \$11,296 Parish rebate of pledges paid in full
 - 7. \$0.00 Parish rebate earned on cash received
 - 8. \$0.00 rebate paid to Parish

9. \$0.00 estimated rebate next payment
- ii. *2016 Appeal-May 10, 2016*
 1. St John's Goal: \$174,971.00
 2. 434 families participated
 3. \$204,948.00 pledged, 117% of goal
 4. \$175,221 paid up to date
 - a. 100.1% of goal
 - b. 85% of pledges
 5. Share starts at 110% of goal: \$192,468.00
 6. \$12,516 Parish rebate of pledges paid in full
 7. \$0.00 Parish rebate earned on cash received
 8. \$0.00 rebate paid to Parish
 9. \$0.00 estimated rebate next payment
- iii. *2016 Appeal Summary Report-October 7, 2016*
 1. St John's Goal: \$174,971.00
 2. 443 families participated
 3. \$211,828 pledged, 121% of goal
 4. \$204,261 paid up to date
 - a. 117% of goal
 - b. 96.4% of pledges
 5. Share starts at 110% of goal: \$192,468.00
 6. \$19,360 Parish rebate of pledges paid in full
 7. \$11,793 Parish rebate earned on cash received
 8. \$0.00 rebate paid to Parish
 9. \$11,793 estimated rebate next payment
- c. *Building Committee:*
 - i. *Renovation of Cathedral Exterior Stairs:*
 1. Finance Committee and Building Committee discussing funding methods for the \$900,000 project including a no-interest loan of \$750,000 from the Diocese. Current funds dedicated to project \$0. Total cost not finalized.
 2. Fund raising for balance to begin after conclusion of successful Catholic Appeal.
 3. Proposed construction may begin after June 8th 2017 on the Hays Street side with the 8th Street side to be completed next year (2018).
 4. Stairs proposed to be pre-cast, concrete or stone with a thermal deicing feature.
- d. *Religious Education and Youth Ministry Scheduling 2017 - 2018:*
 - i. *Days and Times – Starts fall 2017*
 - ii. Religious Education (Grades 1-6)
 1. Sacramental Preparation: Sunday 11:15 – 12:30 pm
 2. R.E. (Grades 1-6): Sunday 11:15 – 12:30 pm
 3. Sacramental Preparation with Parents: Tuesday 6:00 – 7:30 pm (2x a month)
 4. R.E. (Grades 1-6): Tuesday 6:00 – 7:30 pm (2x a month)
 5. R.E. (Grades 1-6): Sunday after 10 am Mass fellowship (once per month based on enrollment)
 6. Catechesis of the Good Shepard: Pre K and Kindergarten (Days and times TBD based on enrollment)
 7. Parent Classes:
 - a. English: Sunday 11:15 – 12:30 pm

- b. Spanish: Sunday 11:15 – 12:30 pm
 - iii. Edge (Grade 7 and 8)
 - 1. EDGE Catechesis: Sunday 11:15 – 12:30 pm (Catechesis focused)
 - 2. EDGE Discipleship: Wednesday 5:30 – 7:00 pm (Faith Action focused)
 - 3. EDGE After-school: Wednesday 3:00 - 5:30 pm (Community Building focused)
 - iv. Youth Group (Grades 9 – 12)
 - 1. Youth Group: Sunday 11:15 – 12:30 pm and 6:15 – 7:45 pm
 - 2. Youth Group After-school: Tuesday 3:00 - 5:30 pm
 - 3. Confirmation: Tuesday 6:00 - 7:30 pm
 - e. Praying for the Diocesan Parishes:
 - i. Father Jerry announced that after 2 ½ years, prayers for all the Parishes are completed.
 - f. Coming Events:
 - i. Thursday May 4: Father Antonio’s Anniversary of Ordination
 - ii. Friday May 5: “Home School: Graduation 12:15 pm
 - 1. Cinco de Mayo celebration, 5:00 to 9:00 pm
 - iii. Saturday May 13: Catholic Women’s Day Event
 - 1. International Rosary, 100th Fatima Apparitions Anniversary, 6:30 PM in Cathedral. Celebrated in English, Spanish, Basque, Korean, and Tugaloo
 - iv. Saturday May 20: CWC Fashion Show, 11:00 am
 - 1. Wine and Cheese Thank You and Welcome: Gina Burns and Kurt Orzeck
 - v. Monday May 22: SJS 8th Grade Graduation
 - vi. Thursday May 25: Confirmation, 7:00 pm
 - vii. Wednesday-Thursday June 7 and 8: Priesthood Ordination of Deacon John Kucera. Ordination June 8, 11:00 am, all are welcome
 - viii. Friday June 9: Father John’s First Mass, 8:30 am
 - ix. Saturday June 10: Block Party 6:00 pm
 - g. Basque Parish Visits: Father Antonio to travel to Basque Parishes in the region
 - h. Father Jerry Vacation:
 - i. June 26 to July 7
11. **Council Members Forum:**
12. **Next Meeting:** September 6, 2017
13. **Closing Prayer:** Father Jerry
14. **Adjournment:** Meeting adjourned at 8:15 PM

Submitted by Brad Jahn, Pastoral Council Secretary